



**SOWING & REAPING TECHNICAL TRAINING COLLEGE**  
**P.O. BOX 49 – 40400 SUNA**

APPLICATION REFERENCE NO: \_\_\_\_\_

FOR OFFICIAL USE ONLY

Passport  
Photo

**APPLICATION FORM FOR ADMISSION TO SOWING AND REAPING  
TECHNICAL TRAINING AND VOCATIONAL COLLEGE**

By entering your details, you consent to sharing of your data with Kenyan Education Regulatory Bodies and use for academic purposes only.

**PERSONAL DETAILS**

Name: .....  
(as it appears on your KCSE/other Academic Document)

Gender: (Tick one) ☐ Male: ☐ Female: ☐ Date of Birth: .....  
(dd) (mm) (yyyy)

Nationality: ..... County of Birth (if Kenyan): .....

Please tick: ☐ ID No. ☐ Passport No. Write the number.....

Birth certificate No.: (Write the number) .....

Do you have any impairment(s)? ☐ Yes ☐ No

If Yes, specify; ☐ Sensory ☐ Physical ☐ Visual ☐ Hearing ☐ Learning  
☐ Mental . Other (specify) .....

**YOUR CONTACT DETAILS:**

Mobile Phone No.(include country code): .....

Alternate Mobile Phone No:.....

Personal Email: .....

Postal Address: ..... Postal Code:.....

Town:..... Country:.....



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**PARENT'S/ GUARDIAN'S/NEXT OF KIN'S INFORMATION:**

Name: .....

Relationship to applicant: .....

Postal Address: ..... Postal Code:..... Town: .....

Country: .....

Mobile: ..... Office Tel No: .....

Email: .....

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**APPLICATION FORM FOR ADMISSION TO THE COLLEGE PROGRAMMES**

**SOWING AND REAPING TECHNICAL TRAINING AND VOCATIONAL COLLEGE APPLICATION FORM**

**FEE PAYER/SPONSOR'S INFORMATION**

Who will sponsor your Education at SRTTC?

Tick appropriately: ☐ Self ☐ Parent ☐ Guardian ☐ Sponsor

(Give details if not self)

**FEE PAYER/SPONSOR INFORMATION:**

Name of individual: .....

If Institution, indicate name of organization: .....

Mobile Number of sponsor/contact person: .....

Email of sponsor/contact person: .....

Postal Address: ..... Postal Code:.....

Town:.....Country:.....



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**PROGRAM DETAILS**

Level applied for: (Tick) ☐ Artisan ☐ Craft ☐ Certificate ☐ Diploma

Programme applied for .....

Programme Code: ..... (Official use)

Please tick your preferred mode of study: ☐ Full-time ☐ Part-time ☐ Online

Preferred Semester to commence Studies: ☐ January ☐ May ☐ September

**ACADEMIC BACKGROUND**

Academic Level (e.g Primary, High School, Diploma)	Name of School, Primary, Secondary, College.	Date Attended DD/MM/YYYY		Qualifications earned
		From	To	

Institutions attended and qualifications obtained starting from the latest (Attach certified copies of results, transcripts and certificates. If not in English, they MUST be translated and certified)

High School Index Number: ..... (English Language

Proficiency- If you are from a non-English speaking country, attach evidence (Results/certificate) of English proficiency.)



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Have you been a student at SRTTC before? ☐ Yes ☐ No . If Yes, which programme?

Previous SRTTC Registration Number.....Academic Level : ☐ Artisan

☐ Craft ☐ Certificate ☐ Diploma

**SOWING AND REAPING TECHNICAL TRAINING AND VOCATIONAL COLLEGE APPLICATION FORM**

**CHECKLIST AND DECLARATION**

Please check and tick to ensure that you have enclosed all the relevant documents with your application before signing this form. (Only complete applications will be processed)

Documents	Submitted Yes/No
Certified copies of result slip, transcripts, leaving certificate and/ or other academic certificates of studies	
Copies of High School Leaving Certificate & Result Slip/Examination Certificate	
Transfer letter-for transfer cases only	
Primary School Transcripts & Certificate Attached for Artisan Courses	
High School Transcripts & Certificate Attached for Craft, Certificate or Diploma Courses	
2 Passport size photos(with your full name on the back)	
Copy of your National ID or Passport and Birth Certificate	
Registration Fee Payment: 500 Ksh. Non-refundable (to the Bank: DTB A/C Number 0282868001, Migori Branch.	
Registration Number (To be provided by the College)	

I ....., hereby apply for admission at Sowing and Reaping Technical Training and Vocational College and I confirm that the information provided above is correct to the best of my knowledge. I understand that any offer of admission may be withdrawn if I do not upon request, provide documentary evidence of any statements on this form.

Signature..... Date: .....



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HOW DID YOU FIND OUT ABOUT Sowing and Reaping Technical Training and Vocational College? TICK APPROPRIATELY

<input type="checkbox"/>	SRTTC website
<input type="checkbox"/>	Facebook/Instagram/ Twitter
<input type="checkbox"/>	High school/Church visit
<input type="checkbox"/>	TV/Radio
<input type="checkbox"/>	Career Day/Fair
<input type="checkbox"/>	SRTTC alumni
<input type="checkbox"/>	KUCCPS
<input type="checkbox"/>	Posters/Brochures
<input type="checkbox"/>	Family/Friends
<input type="checkbox"/>	Staff/Student (name .....

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Recommendation by Departmental Admissions Board

Approved for admission to .....Programme.....

Not approved: Reason .....

Dean/HoD Signature .....Date:.....

**Action by the Registrar**

<input type="checkbox"/> Admitted	<input type="checkbox"/> Not admitted	<input type="checkbox"/> Other .....
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Name: .....Signature: .....Date: .....

**SOWING AND REAPING TECHNICAL TRAINING AND VOCATIONAL COLLEGE APPLICATION FORM**

**APPLICATION CHECKLIST:**

Have you provided the following?

Non-refundable application fee (KES. 500) - No cash payment : ☐ Yes ☐ No

Complete and signed application form: ☐ Yes ☐ No ☐



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Originals and a copy of all transcripts, certificates (N.B. originals will be returned): Yes ☐ No

Two (2) recent passport size photographs (write your name on reverse side): ☐ Yes ☐ No

Copy of National Identity Card or Birth Certificate: ☐ Yes ☐ No

School Leaving Certificate: ☐ Yes ☐ No

Kenya National Qualifications Authority - KNQA Equation Certificate (for all foreign Qualifications)

☐ Yes ☐ No

**INTERNATIONAL STUDENTS:**

Have you provided the following additional items:

An official translation of academic records (where applicable): ☐ Yes ☐ No

An official test of English (TOEFL) or equivalent: ☐ Yes ☐ No

A current financial guarantee letter: ☐ Yes ☐ No

Student Pass: ☐ Yes ☐ No

Two (2) recent passport size photographs (write your name on reverse side): ☐ Yes ☐ No

Applicant's copy of National Passport: ☐ Yes ☐ No

Sponsor's copy of National Passport: ☐ Yes ☐ No

Certificate of Good Conduct: ☐ Yes ☐ No

Only complete applications will be processed.

**REQUIREMENTS FOR THE STUDENT PASS APPLICATION**

1. A copy of admission letter.

2. A copy of commitment letter bearing the same signature as the signature in the sponsor's passport copy and to be addressed to:

**DIRECTOR OF IMMIGRATION SERVICES, P.O. BOX 30191, NAIROBI-KENYA**

1. A copy of the sponsor's passport - the bio data page

2. A copy of the applicant's passport - the bio data page

3. A copy of the applicant's current visa page of 3-6 months



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4. A copy of the applicant's basic academic certificates from the previous school/ institution for the first year students and a copy of progressive academic transcripts for the continuing students.

5. Registration number.

6. Kenyan phone number.

7. Two passport size photos in hard copy.

8. A clearance certificate from the police from habitual country of residence or country of origin.

9. Nigerian nationals to provide an original National Drug Law Agency (NDLEA) clearance certificate.

Only complete applications will be processed.

Payment via bank must be done by direct deposit into SOWING AND REAPING TECHNICAL TRAINING COLLEGE Account at **DIAMOND TRUST BANK, MIGORI BRANCH. ACCOUNT NUMBER: 0282868001**

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